

HIGH COMMISSION OF INDIA
Dhaka, Bangladesh
Invitation for Tender

Sealed tenders in 2 (two) Envelopes System are invited from eligible contractors for the under mentioned works as per terms and conditions set forth in the Tender Documents.

1. Ministry	Ministry of External Affairs, Government of India
2. Agency	High Commission of India, Dhaka
3. Procuring entity name	High Commission of India, Dhaka
4. Invitation Ref. No & Date	DAC/ADM/881/7/12/Tender-1/2013 dated 27 May, 2013
5. Procurement Method	Open Tendering Method
6. Source of Fund	Government of India
7. Tender Package No.	DAC/ADM/881/7/12/Tender-1/2013
8. Tender Name	Procurement of wood work and furniture items for residential units of officials at the Indian chancery-cum-residential complex at 1, 2, 3, 1A & 2A, Park Road, Baridhara Diplomatic Enclave, Dhaka.
9. Time for Completion of the works	03 (Three) months from the date of Commencement (<i>to be indicated in the Letter to Commence</i>).
10. Price of Tender Document	The Tender document can be obtained from HCl, Dhaka between 2.30 PM and 5.00 PM on all working days ; BDT 5,000/- (BDT Five thousand) only per set of Tender Documents.
11. Tender Security Amount	BDT 12,00,000/- (Taka Twelve lacs) in the form of P.O or D.D or Bank Guarantee from any Schedule Bank of Bangladesh. (<i>Note that Fixed Deposit receipts will not be considered as security money</i>).
12. Tender Submission Date	10 June, 2013 before 5.30 pm
13. Tender Opening date and Time	Tenders will be publicly opened on 13 June, 2013 at 3.30 P.M at Conference Room, High Commission of India, House # 2, Road # 142, Gulshan- 1, Dhaka . Intending Tenderers or their authorized representatives may attend the opening of tenders.
14. Eligibility of Tenderers	This invitation for Tenders is open to all eligible Tenderers as mentioned below: i. Furniture firms which have a minimum of 10 (ten) years of overall experience in the supply of similar goods and related services and a minimum of 05 (five) years of specific experience and proven expertise in the manufacture and supply of wood work and furniture items in Chittagong and Burma teak wood as the primary component and plyboard, etc. as the secondary component; have a seasoning plant as well as a manufacturing plant equipped with all modern facilities; have successfully completed similar type of work in any Govt. /Semi-Govt./ Autonomous body/Embassies/High Commissions, etc. including supply, installation, testing & commissioning of equipment for the work. The experience certificate for successful completion of a similar work shall have to be issued by an officer not below the rank of Executive Engineer/Project Manager of concerned department/organization. ii. Liquid asset or cash flow: Tk. 300,000,000.00 (Thirty crores) only. iii. Average Annual Turnover: Tk. 250,000,000.00 (Twenty five crores) only. iv. Tender Capacity: Must be satisfied by the Tenderer as per his/her quoted Tender Price. v. Tenderer must have upto date Income tax clearance certificate (2011-12) from the concerned department. vi. Tenderer must have valid VAT registration certificate from the concerned department. vii. Tenderer must have upto date Trade License (2012-13). viii. Tenderer must have bank solvency or credit facility certificate. ix. Tenderer must submit bank statements of last 6 (six) months. x. Tenderer must have ISO 9001-2008 certification. xi. Tenderer must have a certificate of incorporation. xii. Tenderer must submit membership certificate of DCCI. xiii. The tender documents must have been purchased from the stated source. The Tenderer must include, as a part of his tender, attested copy of documents mentioned in Sl. No. (i), (ii), (iii), (iv), (v), (vi), (vii), (viii), (ix), (x), (xi), (xii), (xiii) to establish his qualifications to perform the Contract.
15. Liquidity Damage	The liquidated damages for the whole of the Works are 0.5% (zero point five percent) of the final Contract Price per day. The maximum amount of liquidated damages for the whole of the Works is 10% (ten percent) of the final Contract Price.
16. Defect Liability	The Defects Liability Period is 365 (Three hundred sixty five) days
17. Performance Guarantee	The Performance Guarantee shall be of an amount equal to 10% of the Contract Price stated in the Letter of acceptance & shall be valid until a date 60 days from the date of expiry of Defect Liability Period.
18. Retention Money	The proportion of payments retained is Ten (10) percent from each interim payment certificate.
19. Name and address of the Office Receiving Tenders	Office of the First Secretary (Head of Chancery), High Commission of India, House # 2, Road # 142, Gulshan – 1, Dhaka, Bangladesh.
20. Name and address of office for opening Tenders	Office of the First Secretary (Head of Chancery), High Commission of India, House # 2, Road # 142, Gulshan – 1, Dhaka, Bangladesh.
21. Name and address of the Office(s) selling Tender Documents:	High Commission of India House # 2, Road # 142, Gulshan – 1, Dhaka, Bangladesh.
22. Special Instructions :	i) The Tenderers shall submit documentary evidence in respect of their financial and technical capabilities and also of their experience in execution of similar nature of work. The Tenderer's Eligibility Document (Technical Tender) and Priced Tender Document shall be submitted in two separate Envelopes, marked ENVELOPE-1 and ENVELOPE-2 respectively and these two envelopes shall be sealed in an outer Envelope super scribed "Tender on wood work and furniture items for residential units of officials at the Indian chancery-cum-residential complex at 1, 2, 3, 1A & 2A, Park Road, Baridhara Diplomatic Enclave, Dhaka". The "Technical Tender" shall be evaluated first in order to determine the eligibility of the Tenderers to be included in the competition. The "Price Tender Document" of the tenderers, who will be found eligible to compete in the priced Tender, shall ONLY be opened. ii) The Tenderer can purchase and submit only one tender; a tenderer who submits or participates in more than one tender will be disqualified. iii) The Agency/procuring entity reserves the right to accept or reject any or all the Tenders without assigning any reasons whatsoever. iv) Two sets of Tender shall be submitted; one in original and one in copy. In case of any discrepancy between the original and the copy, the original shall prevail. v) The Tenderer must submit the purchase receipt of the tender document in original. vi) If the Tenderer submits any false/incorrect or forged certificates, his Tender will be rejected and the Tender security may be forfeited.
i) Brief Description of Works	Wood work and furniture items, including built-in cabinets in rooms, kitchen cabinets, standard beds & mattresses, bunk beds, dining tables, sofa sets, sofa-cum-beds and settees for residential units of different categories of officials at the Indian chancery-cum-residential complex, Baridhara, Dhaka.